

# REQUEST FOR APPLICATIONS

## *An invitation to develop water quality project applications for Section 319 Funding (FY2004 Grant)*

Your agency or organization is invited to submit water quality project applications for FY2003 funding from the Section 319 program. The Section 319 program is administered by the Iowa Department of Natural Resources (DNR).

A two-page pre-application (optional) may be submitted to assist you in developing a full project application. Pre-applications will be reviewed and DNR will return comments to the sponsoring agency or organization. The comments received may guide you in developing a full water quality project application. Please note there is no form to fill out for a pre-application or a full project application, however, there is some guidance regarding requirements of the Section 319 program and information that must be included in project applications. **Please carefully read all application guidance, found at:**

<http://www.state.ia.us/epd/wtrq/wqnews/319app.htm>

### **IMPORTANT DATES:**

The following dates must be met for a project to be considered for funding:

Pre-applications (optional) are due to DNR by **March 5, 2004**; 5 copies are required  
Applications are due to DNR by **May 14, 2004**; 16 copies are required

### **WHERE TO MAIL:**

Pre-applications and Applications should be sent to:

Iowa Department of Natural Resources  
Wallace State Office Building  
Des Moines, IA 50319  
attn: Becky Schwiete, DNR

### **WHO TO CONTACT:**

Please direct questions regarding this invitation to any of the following:

\*Ubbo Akena, NPS Program Coordinator, (515) 281-6402 email: [ubbo.akena@dnr.state.ia.us](mailto:ubbo.akena@dnr.state.ia.us)  
\*Becky Schwiete, Environmental Specialist, (515) 242-6196 email: [rebecca.schwiete@dnr.state.ia.us](mailto:rebecca.schwiete@dnr.state.ia.us)  
\*Marie Leat, Environmental Specialist (515) 281-8158 email: [marie.leat@dnr.state.ia.us](mailto:marie.leat@dnr.state.ia.us)

### **APPLICATION MATERIALS:**

Following is a list of the application materials. Please read all applicable attachments before preparing a pre-application and/or project application:

- Attachment 1: Guidance for Developing FY2004 Project Applications for the Section 319 Program
- Attachment 2: Required Application Cover Sheet - Iowa Water Quality/Watershed Protection Project
- Attachment 3: General Budget Sheets:
  - Water Quality Project Budget (Section 319)
  - Water Quality Project Budget - Contributions of Other Agencies and Organizations
- Attachment 4: Detailed Budget Sheets
- Attachment 5: Section 319 Project Application Evaluation Criteria
- Attachment 6: Information about the Section 319 Grant Program
- Attachment 7: Accountability, Measuring Results and Reporting